

FORM 21 [See Rule 81(2)]

Form of letter Sanctioning Family Pension to the Child or Children On the death or re-marriage of a widow/widower who was in receipt of Family Pension.

No.....

Government of India
Ministry of
Department/Office of.....
Dated the

To
The Pay and Accounts Officer/
Accountant-General
.....
.....

Subject :- Grant of Family Pension to the child/children.

I am directed to say that Shri/Shrimati.....
Formerly.....(Designation) in this Ministry/Department was authorized
pension of Rs..... With effect from The
Family Pension was tenable till the death or re-marriage of the widow/widower..

2. Intimation has been received in this Ministry/Department/Office that
Shri/Shrimati.....died/re-married on.....

3. At the time of death/re-marriage Shri/Shrimati.....had following children:-

Sl.No	Name	Son/Daughter	Date of birth In Christian era	Date from which family pension ceases to be payable
1.				
2.				
3.				
4.				

4. In terms of Rule 54 of the Central Civil Services (Pension) Rules, 1972, the amount of Family Pension has become payable to the children in the order mentioned above. The Family Pension will be payable on behalf of the minor to Shri/Shrimati..... Who is the guardian.

5. Sanction for the grant of Family Pension of Rs. per month to the children mentioned above is hereby accorded. The Family pension will take effect from And subject to the provisions of sub-rule (6) of Rule 54 of the Central Civil Services (Pension) Rules, 1972, will be tenable till.....

1. The Family Pension is debitable to the Head
2. Attention is invited to the information furnished in the list of enclosures.
3. The receipt of this letter may kindly be acknowledged and this Ministry/Department/Office informed that instructions for the payment of Family Pension, to the guardian have been issued to the disbursing authority concerned.

Yours faithfully,

Head of office.

List of enclosures

- 1. Permanent address of the guardian.**
- 2. Place of payment (Government Treasury, Sub-Treasury or Branch of Public Sector Bank or Pay and Accounts Office).**
- 3. Specimen Signature or [left hand thumb and finger impression of the claimant or guardian duly attested].**
- 4. Two attested copies of passport size photograph of the guardian.**
- 5. Descriptive roll of the guardian,duly attested.**